

## NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD MEETING MINUTES

March 21, 2019

12:00 Noon

Wausau Board Room

Present:

X	Norbert Ashbeck	EXC	Randy Balk	X	Steve Benson
X	Ben Bliven	X	John Breske	EXC	Meghan Mattek
X	Bill Metter	X	Corrie Norrbom	X	Rick Seefeldt
X	Romey Wagner	EXC	Bob Weaver	EXC	Theresa Wetzsteon
X via phone	Jeff Zriny				

Also Present: Michael Loy, Brenda Glodowski, Kim Gochanour, Laura Scudiere, Tom Boutain, Lance Leonhard

Guests: Chad Billeb, Nancy Bergstrom, Kristi Palmer, Kim Heller, Josh Boyle

1. Call to order

- S. Benson called the meeting to order at 12:01 p.m.

2. Public Comment for Matters Appearing on the Agenda

- None

3. Chairman's Report and Announcements

- None

4. Board Committee Minutes and Reports

- None

5. Consent Agenda

- **Motion**/second, Metter/Seefeldt, to approve the Consent Agenda which includes:
  - 2/28/19 NCCSP Board Meeting Minutes
  - Nursing Home Operations Report
  - Annual Review and Approval of Board Policies:
    - Fund Balance Policy
    - Write-Off of Accounts Receivable Policy

6. Board Education

- 2018 Audit Presentation provided by Kim Heller and Josh Boyle of Wipfli
  - Wipfli has issued an unmodified opinion and there were no compliance findings. Several recommendations for opportunities for improvement were provided.
  - **Motion**/second, Ashbeck/Breske, to accept the 2018 Audit. Motion carried.

- **Motion**/second, Wagner/Bliven, to accept the 2018 Fund Balance Statement. B. Glodowski reviewed that the policy in place is distributed to each county so they know where balances are in coordination with the policy. All fund balances continue to move in a positive direction. Motion carried.
- Presentation of Schematic Design for NCHC Campus Renovations – M. Loy
  - A review of the current renovation plan was provided. The Marathon County Board will receive this presentation later today.
  - Concern from a couple of residents living on Marshall and Ethel Streets was received regarding two new structures (youth hospital and CBRF) that were being considered near that intersection. After review with architects we feel we can move them further back on the property and alleviate that concern. However, we will also fully examine again moving those structures to the back of the campus if they can work from an operational and safety standpoint. One other concern expressed was a potential for increased parking. After an assessment of parking space by Facilities Management, and potential programs coming in to the vacated NCHC areas, all new parking will be located in the back.
  - Substance abuse and mental health for youth are identified as the top two priorities in the Life Report and this project will significantly address these priorities.
  - Elected officials are supportive. Neighborhood fully appreciates and understands what is being done and neighbors have expressed they feel M. Loy has heard their concerns and have been addressed.
  - Metter added that we are fortunate to have Loy and Leonhard on this project as they have done a phenomenal job in interfacing, and with their continued leadership this will be a tremendous success.
- Governor Ever's 2019-2021 State Budget Proposal
  - Many positive items in the Governor's budget for NCHC.
  - NCHC hosted Secretary Designee Palm and we had a very productive conversation on all issues that have an impact on NCHC.
  - Loy met locally with Wisconsin Hospital Association (WHA) and are working to create a Medicaid hospital program particularly for improved mental health reimbursement rates. Gochanour is also working with LeadingAge for increased reimbursement for ventilator care.
  - Members of WHA, LeadingAge, and Wisconsin Association of County Homes are all talking with legislators and following up with State officials.

## 7. Monitoring Reports

### A) CEO Work Plan Review and Report – M. Loy

- A study is being done on Langlade County office space allocations; a report will be shared in April. Riverview Terrace, currently owned by Community Development Authority, has asked us to operate their 36 bed unit. Further updates will be provided as discussions continue.
- We are actively working with Lincoln Industries (provides Demand Transportation, Adult Day Services, and PreVoc Services) in Lincoln County. The program not currently operating financially viable. Have offered an operational assessment and support.
- Last week Loy and several NCHC physicians attended the WHA Physician Leadership conference.

### B) Quality Outcomes Review – M. Loy

- Overall NCHC Dashboard was reviewed.
- **Motion**/second, Metter/Bliven, to accept the February Quality Dashboard and Executive Summary. Motion carried.

- Loy introduced the newest member of the Executive Team, Tom Boutain Information Services Executive.
- C) Chief Financial Officer's Report – B. Glodowski
- February had a loss for the month just under \$87,000 which was generated more from revenues being down. Support areas have continued to keep expenses down to help offset the lower revenues. Hospital census was down in January and February but has peaked upward in March. Nursing home census improved from the prior month. In February Outpatient was down with much due to weather-related closures and cancelled appointments.
  - **Motion**/second, Seefeldt/Ashbeck, to accept the February Financial Statements. Motion Carried.
- D) Human Services Operations Report – L. Scudiere
- Recertification survey was received for Outpatient and Behavioral Health for another 2-year cycle. At the same time the surveyors completed review of three complaints of which two were substantiated, however, we already had action plans in place and surveyors felt corrections were sufficient. We are waiting for the final documentation from DHS. The surveyors also suggested enhancing action plans on med errors and falls.
  - Alvin, NCHC Therapy Dog, has been thoughtfully introduced to crisis situations and recently deescalated a situation with a youth which turned the situation from transporting the youth to out of county to being able to send the child home.
8. MOTION TO GO INTO CLOSED SESSION:
- **Motion** by Metter to adjourn into closed session pursuant to Section 19.85(1) (c) and (f) Wis. Stats. for the purpose of considering employment and performance evaluation of any public employee over which the governmental body exercises responsibility, and preliminary consideration of specific personnel problems, which if discussed in public, would likely have a substantial adverse effect upon the reputation of any person referred to in such problems, including specific review of performance of employees and providers of service and review of procedures for providing services by Agency, to wit: Report of Investigations related to Corporate Compliance Activities and Significant Events; and for
  - Second by Ashbeck. Roll call. All ayes. Motion passed 9-0. Meeting convened in closed session at 1:50 p.m.
9. RECONVENE to Open Session and Report Out and Possible Action on Closed Session Item(s)
- **Motion**/second, Metter/Ashbeck, to reconvene into Open Session. All Ayes. Motion passed 9-0. Meeting convened in Open Session at 1:54 p.m.
  - No action or announcements on the Closed Session Item(s) were made.
10. Review of Board Calendar and Discussion of Future Agenda Items for Board Consideration
- Board Retreat is scheduled for May 30 from Noon until 8 pm.
11. Assessment of Board Effectiveness
- None
12. Adjourn
- **Motion**/second, Bliven/Breske, to adjourn the meeting at 1:55 p.m. Motion carried.