

NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD MEETING MINUTES

May 30, 2019

12:00 Noon

Northcentral Technical College

Present:

| | | | | | |
|---|-----------------|-----|----------------|-----|-------------------|
| X | Norbert Ashbeck | EXC | Randy Balk | X | Steve Benson |
| X | Ben Bliven | X | John Breske | ABS | Meghan Mattek |
| X | Bill Metter | X | Corrie Norrbom | X | Rick Seefeldt |
| X | Romey Wagner | X | Bob Weaver | X | Theresa Wetzsteon |
| X | Jeff Zriny | | | | |

Also Present: Michael Loy, Brenda Glodowski, Kim Gochanour, Laura Scudiere, Tom Boutain, Dr. Rick Immler, Lance Leonhard, Jennifer Peaslee

Guests: Nancy Bergstrom and Chad Billeb, Retained County Authority
John Fisher, Ruder Ware
David Hughes and Dow Weiman, Human Services Research Institute
Todd Penske, PeopleFirst HR Solutions
Kelly Kapitz, Marathon County Special Education
Michael Peer, CLA

1. Call to order

- J. Zriny called the meeting to order at 12:09 p.m.

2. Public Comment for Matters Appearing on the Agenda

- None

3. Chairman's Report and Announcements

- None

4. Board Committee Minutes and Reports

- Executive Committee met 5/16/19. No questions on the minutes provided in the meeting packet.

5. Consent Agenda

- **Motion**/second, Metter/Breske, to approve the Consent Agenda which includes:
 - 4/25/19 NCCSP Board Meeting Minutes
 - Human Services Operations Report
 - Nursing Home Operations Report
 - CEO Work Plan Review and Report
 - Quality Outcomes Review: April Quality Dashboard and Executive Summary
 - Motion carried.

6. Monitoring Reports

- A. Chief Financial Officer's Report – B. Glodowski

- The nursing home had an average census of 179 during April. May's nursing home census is higher. The Hospital average census was 14.
- Expenses related to benefits were good overall for April and within target. Diversions were high in April. Support programs continue to keep expenses down to offset overages. Staff continue to work on initiatives to reduce the year to date deficit.
- **Motion**/second, Weaver/Wagner, to accept the April Financial Statements. Motion Carried.

7. Board Discussion and Possible Action

A. Consideration of Contribution Agreement for 529 McClellan Street, Wausau WI

- a. The owner of this property, a Foundation, approached NCHC with interest in gifting the ownership of the building and property to NCHC. The only costs of this transfer would be the 2019 property taxes and closing fees. The property would be tax exempt beginning in 2020. The building is in need of repair but the location is excellent and may give way to program opportunities.
- b. **Motion**/second, Weaver/Metter, to approve the Contribution Agreement for 529 McClellan Street, Wausau property. Motion carried.

B. Consideration of Agreement for Transfer of the Birth to 3 Program from NCHC to Marathon County Special Education

- a. Kelly Kapitz, Director of Marathon County Special Education (MCSE) was introduced. She stated that she and the MCSE Board are in agreement with the transfer; they feel it benefits both organizations and the community. An overview of MCSE was given.
- b. M. Loy provided background of the Birth to 3 Program, and after careful consideration of the NCHC updated mission and service line strategies, the upcoming renovation project, and discussing the potential of transfer with K. Kapitz and the MCSE Board, that the oversight of the program would be best suited for MCSE.
- c. The major requirements that would need to occur to complete the transfer are included in the Transfer Agreement.
- d. The Retained County Authority (RCA) has approved the transfer. If approved by the NCCSP Board, K. Kapitz and M. Loy will move to get approval from the counties. The agreement covers 18 months to complete the transition.
- e. Meetings have been held with staff to answer questions and provide assistance in understanding the transition. Staff will transition to MCSE employees as of 7/1/19.
- f. **Motion**/second, Weaver/Benson, to approve the Transfer of Birth to 3 from North Central Health Care to Marathon County Special Education as stipulated in the transfer agreement between the two parties. Motion carried.

8. Board Retreat

- See 2019 NCCSP Board Retreat Summary

C. Adjourn

- **Motion**/second, Weaver/Benson, to adjourn the meeting at 5:10 p.m. Motion carried.