

NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD MEETING MINUTES

June 25, 2020

3:00 p.m.

Wausau Board Room

Present: (Present via conference phone due to Covid19.)

X	Eric Anderson	X	Randy Balk	EXC	Ben Bliven
ABS	John Breske	X	Kurt Gibbs	X	Jason Hake
X	Lance Leonhard	EXC	Robin Stowe	EXC	Gabe Ticho
X	Pat Voermans	X	Romey Wagner	X	Bob Weaver
X	Theresa Wetzsteon	X	Jeff Zriny		

Staff Present: Michael Loy, Dr. Rob Gouthro, Jarret Nickel, Jill Meschke, Tom Boutain, Kim Gochanour, Jennifer Peaslee, Zach Ziesemer

Call to order

- Meeting was called to order at 3:01 p.m.

Chairman's Announcements

- Grand Opening event of the new Aquatic Therapy Pool is scheduled for July 16 at 1:00 p.m.

Public Comment for Matters Appearing on the Agenda

- None

Consent Agenda

- **Motion**/second, Anderson/Leonhard, to approve the Consent Agenda which includes:
 - May 28, 2020 NCCSP Board Minutes
 - Board Policies up for Annual Review:
 - Contract Review and Approval Policy
 - Contracting with Excluded Individuals and Entities Policy
 - Business associate Contract Management Policy
- Motion carried.

Board Discussion and Action

- CEO Report – M. Loy
 - Chief Nursing Officer position has been filled; start date is 7/13/20.
 - Pursuing a candidate for the attorney position in partnership with Marathon County; hope to have the individual on board by August 2020.
 - Interviewing a physician for a child psychiatry position who is a Wausau native.
 - Moving forward in the due diligence discussion with Northern Valley Industries.
 - Grand Opening of the Aquatic Therapy Pool July 16. Have not opened to the broader public yet as several facility-related items are still being corrected. Hope to open for more activities by end of July.

- Continue to report no positive COVID19 test results of our residents. An employee has tested positive but has not been in the building since being symptomatic, had limited to no contact with residents, minimal contact with staff; working with staff for voluntary testing. Good example that our process is working.
- Action: Motion to Acknowledge Temporary Suspension of the Medically Monitored Treatment, Intensive Outpatient, Day Treatment and Sober Living Programs
 - The changes to these programs were reviewed.
 - **Motion**/second, Leonhard/Wagner, to approve the temporary suspension of the Medically Monitored Treatment, Intensive Outpatient, Day Treatment, and Sober Living Programs. Motion carried.
- Action: Motion to Close Hospice Unit at Pine Crest Nursing Home – K. Gochanour
 - Z. Ziesemer, Administrator of Pine Crest Nursing Home, provided an overview of the Hospice Unit and the reasoning for recommending closure of the unit.
 - **Motion**/second, Voermans/Weaver, to approve the recommendations of the Nursing Home Operations Committee and close the Hospice Unit at Pine Crest Nursing Home. Motion carried.
- Chief Medical Officer’s June Executive Report – R. Gouthro
 - A detailed review of the Chief Medical Officer’s report was provided.
 - Of special note, the Psychiatry Residency Program is in its 4th year. Of the three residents joining the program this year, Dr. Boris Berman, Dr. Ania Fida, and Dr. Joshua Shupe, two of them are graduates of the Medical College of Wisconsin (MCW). Also, NCHC has become the largest psychiatric rotation site of the local medical college.
- Action: Motion to Accept the May Financial Statements – J. Meschke
 - May’s financial results were reviewed. The \$557,000 gain is directly related to receipt of the \$1.1 million in federal stimulus money.
 - For May the Pine Crest balance sheet has been incorporated into the overall NCHC balance sheet accounts.
 - **Motion**/second, Balk/Wagner, to accept the May Financial Statements. Cares Act funding is no longer being received in automatic payments, which we were then required to attest for the funds. We now must apply for Cares Act funding and include the justification with the request. L. Leonhard has talked with Facilities Maintenance to see if there are any funding streams that can be used for eligible expenditures of facility projects (which must be incurred by Nov. 1). Motion carried.
- Operational Plan Update – J. Nickel
 - Highlights of the Operational Plan were provided.
- Action: Motion to Approve Updated Compensation Policy – J. Nickel
 - Policy is reviewed annually by the Board. Recommended changes were reviewed.

- **Motion**/second, Wetzsteon/Leonhard, to approve the revised policy. Motion carried.
- Action: Motion to Approve the Agreement Between North Central Health Care and Wausau Community Development Authority for Personal and Supportive Living, Meal and Nursing Services – M. Loy
 - The contract was approved by the Wausau Community Development Authority. The management agreement coincides with the authority to enter these Agreements in the Joint County Agreement and provides favorable termination terms. If approved, management of the property would begin 8/3/2020.
 - Board asked that the contract be reviewed by our insurance provider.
 - Following discussion, **motion**/second, Leonhard/Gibbs, to approve the contract in principle unless there are further changes made to the contract by the City of Wausau at which time the agreement should come back to the Board for additional review. Motion carried.
- Discussion and Possible Action on Strategic Initiatives – M. Loy
 - The Board in approving the 2020 Quality, Safety & Compliance Plan, endorsed the vision of Achieving Zero Harm and Leading for a Culture of Safety. A vision for a culture of safety was identified with a robust safety plan developed in 2019. Improving quality of care in outcomes and experiences is of high priority as well.
 - The importance of Board Engagement along with goals and engagement strategies was reviewed. The Board will incorporate Patient stories at the beginning of Board meetings and dedicate time each month on the Board agenda for quality and safety discussions.
 - Defining strategic initiatives in furthering success with Diversity, Equity and Inclusion (DEI) and their importance to the organization’s long term viability and success were discussed.
 - Board expressed interest in keeping DEI as ongoing monthly education, training, and discussions as well as to work to identify gaps in policies, procedures, and practices. T. Wetzsteon requested that the Board hear from members of diverse communities to learn more about how they are being engaged in our services and the perceptions they have about NCHC services.
- Board Education: Corporate Compliance and Quality Obligations of the NCCSP Board – J. Peaslee
 - Overview of the Corporate Compliance Program, updated guidance from the Department of Justice, and the key areas of Board oversight was provided.
 - Corporate Compliance Program Policy was provided for review.
 - **Motion**/second, Anderson/Balk, to approve the Corporate Compliance Program Policy as presented. Motion carried.

Board Calendar and Future Agenda Items - M. Loy

- Board meeting in July has been moved to *Thursday, July 30 at 3:00 p.m.*
- Future agenda items requested: Zero Harm, Diversity, Equity and Inclusion

Board Experience Optimizer

- In a continued effort around improving governance, effectively using time, and providing a positive experience, your feedback is appreciated. Please complete the form after each meeting and return to NCHC CEO Office.

Adjourn

Motion/second, Leonhard/Wetzsteon, to adjourn at 4:42 p.m. Motion carried.

Minutes prepared by Debbie Osowski, Executive Assistant to CEO