

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM  
BOARD MEETING MINUTES**

September 24, 2020

3:00 p.m.

Wausau Board Room

Present via conference phone (due to Covid19) unless otherwise noted

X	Eric Anderson	X	Randy Balk	X	Ben Bliven
X	John Breske	X	Kurt Gibbs	X	Jason Hake
X	Lance Leonhard	X (on site)	Robin Stowe	X	Gabe Ticho
EXC	Pat Voermans	X	Bob Weaver	X	Theresa Wetzsteon
X	Jeff Zriny				

Staff Present: Michael Loy, Dr. Rob Gouthro, Jarret Nickel, Jill Meschke, Tom Boutain, Jaime Bracken, Jennifer Peaslee, Dejan Adzic

Guests: Celestine, MaiGer Moua, Chue Xiong

Call to Order

- Meeting was called to order at 3:03 p.m.

Chairman's Announcements

- Jason Hake has accepted the position of Deputy Administrator of Marathon County and will no longer be eligible to be a Lincoln County representative on our Board. Jason was thanked for his participation on the Board and wished him much success in his new position. Nancy Bergstrom will be filling the vacancy for Lincoln County.
- Dejan Adzic was introduced and welcomed as recently hired by the Marathon County Assistant Corporation Counsel as the full-time assigned attorney for North Central Health Care. He will office out of NCHC but will remain as an employee of Marathon County.

Public Comment for Matters Appearing on the Agenda

- None

Patient in the Board Room

- Celestine, shared her experiences as a current resident of MVCC including her recovery from COVID while residing on the unit during the time of the outbreak. She expressed her gratitude to the wonderful staff and care she received and that "the nurses and aides deserve every penny they are paid – they earn it". The Board, in turn shared their appreciation for her comments and time talking with them.

### Consent Agenda and Monitoring Reports

- G. Ticho shared comments regarding several data points on the RCA Dashboard including access which is a main focus that the team is working to improve. Dr. Gouthro will address 'open access' during his update. L. Leonhard added that the crisis access metric also wanted to address what was perceived to be youth diversions that were short in duration.
- **Motion**/second, Stowe/Leonhard, to approve the Consent Agenda and Monitoring Reports. Motion carried.

### Board Education – Diversity, Equity, and Inclusion: Perspective and Opportunities for Engagement with the Hmong Community – MaiGer Moua and Chue Xiong

- MaiGer Moua, Crisis Operations Manager for the Crisis Center, has been with NCHC for about one year. Chue Xiong, Informatics Analyst, Information Management Services Department has been employed about five years.
- Chue and MaiGer shared that NCHC offers an opportunity for growth and advancement in their health care careers. Each shared positive experiences since they began their employment as well as offered recommendations on improving diversity, equity and inclusion in the workplace.
- The Board thanked MaiGer and Chue for an informative presentation.

### Board Discussion and Action

- Recommend the 2021 Budget for Adoption
  - 2021 Budget presentation was provided by J. Meschke.
  - Highlights included: not budgeting for salary vacancies to help monitor overtime and costs related to struggles with staffing; moved depreciation for assets into programs rather than keeping at the administration level; all costs are allocated to appropriate areas.
  - Forecasting during a pandemic was challenging; not expecting the nursing home, community living, and Adult Day Services to return to pre-Covid levels as we are seeing a reduction in clients coming into these programs and do not anticipate that changing in 2021. We are, however, anticipating pre-Covid levels in Behavioral Health but taking a realistic and conservative look to review the past 6 months to predict the next 6 months.
  - CaresAct Funding received in 2020 will be used for Covid-related expenses; we are not anticipating additional revenues continuing in 2021.
  - Tax levy has been reduced considerably over the years, currently at 6% of total budget.
  - **Motion**/second, Hake/Balk, to adopt the 2021 Budget. Motion carried.

### CEO Report and Board Work Plan - M. Loy

- Youth Hospital is set to open 10/20/2020; invitations will be sent to tour the facility.
- The new Adult and Youth Crisis Youth Stabilization facilities are on track to open in November; pending delays in construction and survey.
- Bonding for \$18 million came in at 1.465 % which was a substantially lower than what was initially projected (4.75%).

- Announcement has been made by the City of Wausau about the possibility of a new rehab hospital coming to Wausau which could substantially impact our rehab and vent units; will watch this development closely over the next 18-24 months.
- Portage County finalized their study and are interested in continuing to discuss the possibility of a regional collaboration.
- Working with Wausau Police Department and other community partners to address homelessness in the Wausau area; developing a pilot program; in the process to secure housing.
- Sober Living project in Langlade County is moving forward again; renovations are beginning with the goal to open in the first quarter of 2021.
- With local hospital capacity increasing due to Covid, we are receiving referral discharge pressure that we need to accommodate.
- Adult Protective Services transfer is not going forward. There are significant issues to be resolved regarding placement costs to address. Program will be folded back into budget for 2021.

#### August Financial Statements - J. Meschke

- Received two additional CaresAct payments of just under \$500,000. Through August NCHC, specifically for Mount View Care Center and Behavioral Health Hospital, received \$1.5 million and Lincoln County received \$663,000 in CaresAct funds; \$250,000 to each nursing homes was specific to infection control and prevention. These funds must be used for Covid-related costs first with potential to cover lost revenue although there is some uncertainty being a governmental facility.
- **Motion**/second, Leonhard/Gibbs, to accept the August financial statements. Motion carried.

#### Chief Medical Officer's Executive Report – R. Gouthro

- Open Access Clinic is directed toward patient quality and patient care initiatives; taking limited resources to address a lot of problems including no show problems. Want to provide care and open provider slots to serve patients on waiting lists and get them scheduled in a timely fashion. Clinic is open to any need that can be served and we believe this will address concerns.

#### Chief Nursing Officer's Executive Report – J. Bracken

- Infection Control program has been very busy and we are working on creating a centralized program for consistent support in all clinical areas. It was wonderful to hear from Celestine and how she spoke so well of the teams taking care of her and all of our residents.
- Recruitment has been a main focus. Our goal is for new staff to have good experiences which will help strengthen our programs and improve retention.
- Falls Prevention, Medication Administration, and Hand Hygiene are being developed for each clinical area.

### Operational Plan Update – J. Nickel

- Pine Crest transition is complete with the last transition moving from Lincoln County IT to CCIT.
- 2021 Operational Plan is being finalized.

### Motion to Move into Closed Session

- A. **Motion**/second, Anderson/Ticho, Pursuant to Section 19.85(1) (c) and (f) Wis. Stats. for the purpose of considering employment and performance evaluation of any public employee over which the governmental body exercises responsibility, and preliminary consideration of specific personnel problems, which if discussed in public, would likely have a substantial adverse effect upon the reputation of any person referred to in such problems, including specific review of performance of employees and providers of service and review of procedures for providing services by Agency, to wit: *Report of Investigations related to Corporate Compliance Activities and Significant Events*. Roll call vote; all ayes. Motion carried.

### Reconvene to Open Session and Report Out or Possible Action on Closed Session item(s)

- **Motion**/second, Gibbs/Leonhard, to move to reconvene in open session at 4:52 p.m. Motion carried.

### Board Calendar and Future Agenda Items - M. Loy

- No discussion

### Board Experience Optimizer

- Please complete the Board Experience Optimizer and provide feedback
  - The Board Optimize has been updated with a link to the survey (1-2 minutes)
  - Your responses help make sure meetings meet your needs and expectations

### Adjourn

- **Motion**/second, Leonhard/Bliven, to adjourn the meeting at 4:54 p.m. Motion carried.