

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD
EXECUTIVE COMMITTEE**

June 13, 2019

11:00 AM

NCHC – Juniper Room

Present:	X	Jeff Zriny	X	Steve Benson
	X	Corrie Norrbom	X	Bob Weaver

Others present: Michael Loy

Call to Order

Meeting was called to order at 11:03 a.m.

Public Comment for Matters Appearing on the Agenda

- No public comment(s) made.

ACTION: Approval of 05/16/19 Executive Committee Meeting Minutes

- **Motion**/second, Weaver/Benson, to approve the 05/16/19 Executive Committee meeting minutes; motion passed.

CEO Report – M. Loy

- Operations Executive recruitment is underway with 5- phone interviews this week. Anticipate onsite interviews with candidates in early July.
- Chief Nursing Officer candidate declined our offer so the search has resumed for additional candidates.
- Chief Medical Officer recruitment continues. Dr. Immler continues the role in an interim capacity.
- The Administrator of Pine Crest Nursing Home in Lincoln County recently retired. NCHC has signed an Interim Management Agreement with Lincoln until August 31, 2019 to assist with oversight and recruitment of a new Administrator. Kim Gochanour is filling this role and spending much time at Pine Crest providing oversight and direction, assisting with recruitment, etc. Brenda Glodowski is providing assistance with financials including developing a budget for 2020. M. Loy and K. Gochanour have been holding staff meetings which have been well received. There will be additional discussions regarding NCHC providing management of Pine Crest on a long term basis. Should this move forward, it is strongly suggested to create a Transition Committee to work with both entities for a smooth transition.
- Lincoln Industries is the organization in Lincoln County under Social Services that provides Adult Day and Pre-Voc services for adults with developmental disabilities. Lincoln County has asked NCHC to manage the program on a long term basis. Lincoln County Social Services approved the move to NCHC and will be presented to their County Board. If passed, as of 1/1/2020 the Lincoln Industries employees would become NCHC employees. The program would become a regional model and we feel we can resolve the financial challenges Lincoln Industries has been experiencing by the end of 2020. They currently operate out of two locations (Tomahawk and Merrill), however, there may be need to reduce to one location which would be determined following a member survey. If one location would close transportation would be provided for the members to continue in the program.

- Birth to 3 transition to Marathon County Special Education is well under way. Transfer agreement has been endorsed by Langlade and Lincoln Counties and will be presented to all three county boards for consideration this month. NCHC has begun to move staff to their new location in Marathon County Special Education which is currently located on our campus in the Lake View Professional Plaza.
- Sober Living 8-bed pilot project in Langlade County has stalled slightly due to challenges with the acquisition of the property. Grants requests have been made thanks to Meghan Mattek who has been working diligently to submit donation requests to Foundations to meet the goal. There are several other properties that could be considered if the current site does not go through.
- City of Wausau Community Development Public Planning session was held today regarding mental health needs/issues. We are looking to work with the City on a block grant. HSRI will have a distinct housing component in their project scope with us which will include what is needed in the community and what we should be doing.
- City County IT (CCIT) is shared between the City of Wausau, Marathon County, and NCHC. CCIT is in the midst of strategic planning and their service model will likely change. We would like CCIT to put emphasis on network security. NCHC is heavily involved with the planning and as members of the Board.
- Financials for May ended with a loss of \$400,000. Major contributors are:
 - High health insurance costs – there are 5 draws during several months including May. An increase in the enrollment of the number of families (from 500 to 526 since January 1). We have also identified that our budget forecasting for health insurance must be more conservative and we will be exploring other programs to build in physical activity and stress management which could help individuals with chronic diseases such as diabetes. We will also look to increase utilization of our Wellness Center and Wellness Coaching, a better or more simplified access to/better understanding of health care, and to work with Aspirus for a shared risk agreement. We have asked our insurance broker to develop a multi-year strategy to be presented to the Board in July.
 - We have task forces organized to look into diversions. One area that has been identified is the need for a transitional housing location to discharge to.
 - Physician cost is significant and we have learned that we need to improve identifying the costs of onboarding and the time to fill their practice.
- Attorney General will be visiting NCHC at the end of June. More details of the visit will be sent once finalized.
- Adult Protective Services transition is progressing. The anticipated target date for the transition to occur remains to be 1/1/2020.
- Hillcrest property has been sold. Closing is scheduled for June 17, 2019.
- We have filed a motion to dismiss the law suit on the Scott Street property. We should hear a decision on that in September. If the suit is not dismissed the Board will discuss next steps. The Board can also anticipate receiving an Opinion of Counsel regarding this and the liability of the Board. Question was raised as to the status of hiring legal counsel vs contracting for legal services. We continue to wait for a response from Marathon County Corporation Counsel.

Board Retreat Feedback

- Proposed Modifications to Mission, Vision, Values, and End Statements
 - Revised Mission, Vision, Values, and End Statements were provided based on feedback from the May Board Retreat. The committee recommended the revised document be provided to the Board for consideration at their June meeting.
 - There was great conversation during dinner; good networking opportunity outside of meetings; good opportunities to build relationships with those serving together on the Board

- Great to have Dr. Immler participate in the meeting. Important to have medical staff representation on the Board.
- T. Penske and M. Loy will work together on more strategic items.
- Five hours seemed to be the right amount of time for the length of the retreat. Losing a quorum during the meeting was very discouraging.
- NTC was a very good location; culinary program may be able to add different offerings; may want to consider a social hour.
- Strategic Plan
 - Will be placed on next month's agenda.

Preparation for Annual Board Assessment of Policy Governance

- In September the Board will assess governance performance, governance manual, bylaws, and Board development including risks and strengths. Will also discuss the leadership of the Board i.e. create a succession process so the officers would have a minimum of two year commitments and the opportunity to be mentored by the exiting officer. Loy and Zriny will flesh this out and provide to the committee for review.
- Dr. Benson requested that clarity be provided regarding errors and omissions coverage for the board.

June Board Agenda

- Consent agenda will include more of the materials that are provided in the Board Packet intended for review prior to the meeting. Should any Board member wish to discuss or pull an item from the Consent Agenda that can be done at the meeting and the item discussed.
- Education will be provided on Corporate Compliance by John Fisher and Jennifer Peaslee and Tier Replacement by Tom Boutain.
- Board discussion and possible action items will include Recovery Coaching, revised Mission, Vision, Values and End Statements, and Pine Crest and Riverview towers Management Agreements.

Motion/second, Weaver/Norrbom, to adjourn the meeting at 12:08 p.m. Motion carried.

Minutes prepared by Debbie Osowski, Executive Assistant to CEO