



NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD EXECUTIVE COMMITTEE

September 19, 2019

3:37 PM

NCHC – Juniper Room

Present: X Jeff Zriny X Steve Benson
 X Corrie Norrbom X Bob Weaver

Others present: Michael Loy, Jarret Nickel

Call to Order

- Meeting was called to order at 11:02 a.m.
- The first Nursing Home Operations Committee meeting with designated members from the Pine Crest Board of Trustees was held today with very good discussion.

Public Comment for Matters Appearing on the Agenda

- No public comment(s) made.

ACTION: Approval of 07/08/19 Executive Committee Meeting Minutes

- **Motion**/second, Norrbom/Benson, to approve the 08/15/19 Executive Committee meeting minutes; motion passed.

CEO Report

- The Memorandum of Understanding regarding sick leave balances of the Pine Crest employees was approved by the Lincoln County Board.
- Langlade County gave approval to purchase the property for the sober living facility while in the midst of fund raising. To date \$90,000 has been committed. Efforts continue to raise funds for the remainder of the project. Architect has been selected.
- Attended a meeting with the State which included major counties in the State that own psychiatric hospitals. Milwaukee County, who had worked with HSRI, made the decision to close their psychiatric hospital and contract with a new hospital. Milwaukee County has a psychiatric ED and only 3% of the people who present (approximately 8,000 visits/yr.) are assessed on site but could have a standalone psychiatric ED. The State is asking us how to make this happen. We will go back to Aspirus to discuss the possibilities with the current renovation project.
- Construction is underway. There is a mockup of a nursing home resident room available to view in the gym which was revised from the initial drawings following feedback from staff. Plans for the nursing home tower are being finalized and bids will be let soon. The MMT program is planned to move into the vacated and renovated side of Gardenside Crossing. The demolition of E-Wing (Evergreen Place) will then take place. Breaking ground for the youth hospital and CBRF is anticipated in the next few weeks.

- Bids from 8 vendors were received for the Tier replacement project. All bids came within budget. Review and selection of the bids will be completed in October followed by a demonstration by selected vendors. Awarding of bid planned by year end.
- Monthly meetings have been held with the physicians and have been very productive. Dr. Rob Gouthro, our new Chief Medical Officer who will be joining us in November, participated this month. We've become the core outpatient experience for the residency program which has been a challenge for scheduling. We are working through challenges and the physicians are on board and residents should be pleased.
- HSRI will be on site in a few weeks. We are on track for a report in the first quarter of 2020.
- We continue with physician recruitment to fill the remaining one FTE opening.
- Chief Nursing Officer recruitment continues after the initial candidate declined. We've completed several phone interviews and will have an on-site interview scheduled.
- J. Zriny recognized and congratulated M. Loy who received his Fellow from the American College of Healthcare Executives.

Revision Process for the Joint County Agreement

- In year 3 the Retained County Authority (RCA) is required to review the contract and make recommendations for revision by the following July. We felt it is prudent that the review be completed by February so the Board can vote on any revisions prior to County Board elections in the Spring. The RCA agreed with the revised timeframe and has begun working through modifications to the agreement.
- Several areas of the agreement that we anticipate changes include language about Adult Protective Services, lease agreements i.e. maintenance and properties, funding of debt, legal services, additional discretionary powers and redefining authorities and parameters around extending services out of 3 county area, structure and scope of RCA, and structure of the Board.

Competency-Based Board Recruitment and Development

- M. Loy will present the Memo of 9/18/19 regarding Policy Governance to the Board on 9/26. One of the proposed changes is to move the annual meeting from November to May which is a better alignment with county board elections. Also included is a request to extend the current terms of officers and committee members to May to coincide with the annual meeting. The Board will also identify and prioritize competencies of the Board membership. The committee suggested they may include legal, public health/social determinants of health, religious/clergy background, culture, youth/education, advocacy group connections, and more focused and steady vs reactive.
- Committee agreed with the proposal and will help facilitate discussion with the Board.

Annual Board Self-Evaluation of Governance Effectiveness

- Draft of a proposed self-evaluation was discussed. M. Loy will forward the self-evaluation electronically and ask for responses by Wed, Sept. 25. Results will be tallied and discussed with the Board on Sept. 26. First section is around policy governance and requesting an annual acknowledgement of the Policy Governance Manual (which will be provided with the updated mission and vision approved by the Board earlier this year). The remaining document is based on performance and ranked on a 1-4 Likert scale.
- Committee recommended the acknowledgement section be placed on a separate document.

- The self-evaluation questions would then be anonymous if desired.
- Several revisions to the self-evaluation were suggested:
 - Modify questions for response on a self-perspective rather than as 'the Board'.
 - Include an 'I don't know' option.
 - Add: Does the Board understand the community needs?
- Additional comments were noted:
 - allow time following meetings for 1:1 conversations
 - small round table discussions are valuable

Board Calendar for 2020

- Suggestions for changes in 2020:
 - Move meetings to 3:00-5:00 p.m.
 - Offer light snacks
 - Combine March and April (no meeting in March)
 - Combine June and July (no meeting in June)
 - Combine November and December (no meeting in November)
 - Board retreat time would be 12pm-5pm (possible conflict with MCW graduation if held in May)
- 2019 Nov/Dec. is being combined with no meeting in November and the December meeting moved to December 12.

September Board Agenda

- Draft agenda reviewed. No changes

Future Agenda Items for Executive Committee or Board Consideration

- None

Adjourn

- **Motion**/second, Benson/Weaver, to adjourn the meeting at 4:49 p.m. Motion carried.

Minutes prepared by Debbie Osowski, Executive Assistant to CEO