

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD
EXECUTIVE COMMITTEE**

April 30, 2020

11:00 AM

NCHC – Wausau Board Room

(Present via conference phone due to Covid19 and the Governor's order for social distancing)

Present: X Jeff Zriny X Steve Benson
 X Corrie Norrbom EXC Bob Weaver

Others Present: Kurt Gibbs, Lance Leonhard, Michael Loy, Jarret Nickel

Call to Order

- Meeting was called to order at 11:02 a.m.

Public Comment for Matters Appearing on the Agenda

- No public comment(s) made.

ACTION: Approval of 3/25/2020 Executive Committee Meeting Minutes

- **Motion**/second, Benson/Norrbom, to approve the 3/25/2020 Executive Committee meeting minutes; motion passed.

CEO Report – M. Loy

- Today is Brenda Glodowski's last day at NCHC. We are very thankful for the time she has given the organization. She has worked extensively in the transition of the next CFO Jill Meschke which has gone very well.
- **COVID Updates**
 - Two nursing home units have been approved for COVID-19 positive patients if needed.
 - An additional 12 beds in the psychiatric hospital has been approved for COVID-19 positive patients if needed.
 - NOTE: the COVID-19 positive units will be used only if local hospitals have reached capacity.
 - We currently have an estimated 90 day supply of PPE based on current burn rate; nursing homes are priority in receiving PPE from government.
 - A new regulatory requirement will be to report publicly and contact resident's families when a staff member or resident tests positive to COVID. This is in addition to reporting directly to the Health Department and CMS. This is how we handled the situation here in March so our process matches the new requirement.

- **Financials**
 - Received additional funding through federal government and in process of reviewing how these funds will be applied.
 - April financials will be available around the 8th of May; will re-pivot where needed to forecast the budget for May and into June to mitigate bottom line impact.
- **Renovations**
 - Final walk-through on new aquatic therapy pool will occur within the next 2 weeks. Pool will not open until we are at a Level 2 on the COVID19 response matrix.
 - Nursing home tower continues on schedule and slated completion next summer.
 - June will include the design and bidding for renovations of the inpatient hospital and residential treatment programs.
 - Youth Hospital and Crisis CBRF are both on target for completion Fall of 2020.
 - Bid opening for the Sober Living facility in Antigo will be mid-May with anticipated renovations complete in June.
- **May Board Meeting**
 - Riverview Terrace transition to NCHC from Aspirus. Original transition was not anticipated until year end however, a management service proposal for this assisted living facility is being prepared to begin as early as 7/1/2020 at the request of Aspirus.
 - Northern Valley Industries – a letter of intent for potential partnership will be considered.
 - Portage County nursing home assessment study update if available
 - Statewide Crisis Center – here is interest in developing a state-wide network for a crisis hotline; our commitment would be in staffing calls in partnership with other agencies; calls received have potential to be broader than our tri-county area

Nomination of Slate of Officers for Consideration at the May 28, 2020 Annual Meeting of the NCCSP Board

- The new Joint County Agreement stipulates the Chair must be a Marathon County representative/appointee and excludes the County Official and the Medical Staff President from consideration. Officers are 1 year terms appointed in May of each year.
- Would like a succession where Chair-Elect would automatically move into the Chair position, and secretary/treasurer would be slated to transition into the Chair-Elect role following.
- Concern raised that the NCCSP Board currently has greater limitations on including community representation under the current structure of the Tri-County Agreement and may not be fulfilling the original intent of the composition of a community mental health board:
 - **Motion**/second, Benson/Norrbom, to recommend J. Zriny as Chair. Motion carried.
 - **Motion**/second, Benson/Norrbom, to recommend R. Wagner as Vice-Chair. Motion carried.
 - **Motion**/second, Benson/Norrbom, to recommend Eric Anderson as Secretary Treasurer. Motion carried.

Nomination of NCCSP Board Member for a Seat on the North Central Health Foundation, Inc. Board

- The NCCSP and Foundation Boards both expressed the importance of a strong relationship and communication line by having a member of the NCCSP Board also sit on the Foundation Board.
- The Foundation Board meets as needed throughout the year. Once an Executive Director is recruited there is potential for a more active Board and increased meetings.
- **Motion**/second, Benson/Norrbom, to nominate J. Zriny as the NCCSP Board representative for the Foundation. Motion carried.

Review of NCCSP Board Membership, Board Competency Gaps and Priorities for Future Board Recruitment and Development

- Goal is for the Governance Committee to review competencies and gaps including identifying individuals within the County Board membership for each county to help fill those gaps. Governance Committee will be appointed after the annual meeting in May which would include considering gender and diversity too.
- Continued education will be provided each month. Suggestion to add subscriptions to periodicals to help provide perspectives from a variety of sources, a reading list, etc.

Future Agenda Item(s) for Executive Committee or Board Consideration

- Next Executive Committee Meeting anticipate during the 2nd week of May.
- Zriny thanked Dr. Benson and Dr. Norrbom for their dedication, contributions, and active participation on the Executive Committee and Board.

Adjourn

- **Motion**/second, Benson/Norrbom, to adjourn the Executive Committee meeting at 12:08 p.m. Motion carried.

Minutes prepared by Debbie Osowski, Executive Assistant to CEO