

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD  
EXECUTIVE COMMITTEE**

**May 21, 2020**

**12:00 PM**

**NCHC – Wausau Board Room**

(Present via conference phone due to Covid19 and the Governor’s order for social distancing)

Present:                   X     Jeff Zriny                   X     Jason Hake  
                                  X     Lance Leonhard            X     Robin Stowe

Others Present:        Michael Loy, Jarret Nickel

Call to Order

- Meeting was called to order at 12:08 p.m.

Public Comment for Matters Appearing on the Agenda

- No public comment(s) made.

ACTION: Approval of 4/3/2020 Executive Committee Meeting Minutes

- **Motion**/second, Leonhard/Hake, to approve the 4/3/2020 Executive Committee meeting minutes. Motion carried.

Overview of Draft May 28, 2020 NCCSP Board Agenda

- M. Loy provided a review of the roles and responsibilities of the Executive Committee according to the Joint County Agreement and the NCCSP Board Bylaws.
  - Request made by Leonard to review temporary program changes that occurred due to the COVID pandemic at the next meeting of the Executive Committee.
- NCCSP Board Agenda for May 28, 2020 was reviewed.

CEO Report

- Lincoln County appointed Pat Voermans to the NCCSP Board and replaces Norbert Ashbeck. Voermans will continue as a member of the Nursing Home Operations Committee.
- Renovations update
  - Final walk-through of aquatic therapy center was completed. “Soft” opening June 1 to begin maintenance therapy only. Additional aquatic programs and Grand Opening will occur at a later time due to COVID.
  - Youth Hospital and Crisis Stabilization facility is on track for opening in August.
  - Skilled nursing tower construction has begun. All concrete should be poured and structure enclosed before winter. Slated for completion in summer 2021.
  - Hospital renovation design work has begun followed by bid process in June. Construction to begin in Fall 2020.

## Financials

- April had a positive variance of \$613,000 largely due to receiving \$1.1 million in CaresAct funding from the federal government. Without the CaresAct funding financials would have shown a \$600,000 loss which was on target based on our month to month projections. Financials continue to be monitored closely.
- Sober Living bids were received and above budget. Project team will be meeting to review bids and discuss plans for construction.
- Continue to search for property for a youth crisis stabilization facility. Goal is to identify the property in next 1-2 weeks to stay within timeline.
- After further review, it was determined that we will not be partnering with the UW of Wisconsin on the 2-1-1. State-wide crisis call center us at this time.
- Applications for the legal counsel position will be reviewed with Marathon County Corporation Counsel and County Administrator. Interviews to occur next month.
- Committee was briefed that for being accredited and an approved youth crisis facility states that we must be open and operating for several months to establish a track record before being eligible for receiving reimbursement by Medicare and Medicaid. Billing cannot be retroactive. Therefore, a negative variance of approximately \$100,000-\$300,000 is likely during the first few months of operation.
  - Question asked if there would be the possibility of allowing admissions outside of the tri-county area to help offset these initial costs. The three counties would need to be in agreement. Further exploration will be done.

## Review of CEO and Board Work Plan for 2020

- Work plan was reviewed and will be included in the Executive Committee and Board meeting packets moving forward.

## Discussion on 2021 Budget Guidelines and Priorities

- In the past the RCA discussed guidelines of structure, reporting and priorities from a program standpoint during April/May with a report to the full board at the annual meeting in May.
  - Structure of budget feedback was well done and no changes recommended for 2020. The three counties had initially felt a priority is developing a better understanding of case management and supervision i.e. court orders, youth crisis stabilization which have been addressed through the master facility plan. No discussions for 2021 have started.
  - M. Loy provided the Executive Team with 2021 budget guidelines and discussed with Committee for additional recommendations and directions.
    - Implement/complete items from prior 2019/2020
    - Re-examine providing mental health services in the jail
    - Bolster providing psychiatric medical clearance; currently providing about 60% of medical clearance during COVID
    - HSRI strategic plan recommendations
    - Sober Living facility in Langlade County remodel and operational

### Board Calendar

- No Board meeting scheduled for June
- Meeting in July is early i.e. July 16
- Executive Committee meetings will be scheduled the 3<sup>rd</sup> Thursday of the month from 3-4p.m. moving forward (July 16 meeting will be moved to July 9)

### Future Agenda Items

- Review program expectations and performance standards

### Adjourn

- **Motion**/second, Stowe/Leonhard, to adjourn the meeting at 1:05 p.m. Motion carried.

*Minutes prepared by Debbie Osowski, Executive Assistant to CEO*