

OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the **Executive Committee of the North Central Community Services Program Board** will hold a meeting at the following date, time and location shown below.

Thursday, August 19, 2021 at 3:00 PM
North Central Health Care - Wausau Board Room
1100 Lake View Drive, Wausau, WI 54403

Persons wishing to attend the meeting by phone may call into the telephone conference beginning five (5) minutes prior to the start time indicated above using the following number:


Phone Number: 1-408-418-9388 **Access Code:** 146 000 2413

AGENDA

- 1. Call to Order**
- 2. Public Comment (15 Minutes)**
- 3. Approval of the July 22, 2021 Executive Committee Meeting Minutes**
- 4. Review of Draft NCCSP Board Agenda for August 26, 2021**
- 5. Operational Functions Required by Statute, Ordinance, or Resolution**
 - A. Discussion and Possible Recommendations on CEO Recruitment
 - B. Discussion on Potential Amendments to the Tri-County Agreement
- 6. Educational Presentations/Outcome Monitoring Reports**
 - A. CEO Report
 - B. Organizational and Program Dashboards
 - C. July Financials
 - D. Board Work Plan
- 7. Next Meeting Date & Time, Location, Future Agenda Items**
 - A. Board Agenda for September 30, 2021
 - B. Committee members are asked to bring ideas for future discussion and educational presentations to the NCCSP Board
 - C. Next Meeting: **Thursday, September 23, 2021, at 3:00 p.m.** in the North Central Health Care Board Room
- 8. Announcements**
- 9. Adjournment**

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Administrative Office at 715-848-4405. For TDD telephone service call 715-845-4928.

NOTICE POSTED AT: North Central Health Care
COPY OF NOTICE DISTRIBUTED TO:
Wausau Daily Herald, Antigo Daily Journal, Tomahawk Leader,
Merrill Foto News, Langlade, Lincoln & Marathon County Clerks Offices



Presiding Officer or Designee

DATE: 08/13/2021 TIME: 3:00 PM BY: D. Osowski

NORTH CENTRAL COMMUNITY SERVICES PROGRAM EXECUTIVE COMMITTEE MEETING MINUTES

July 22, 2021

4:00 p.m.

Wausau Board Room

Present: X Kurt Gibbs X Deb Hager X Lance Leonhard
X Robin Stowe X Cate Wylie

Staff Present: Jill Meschke, Jarret Nickel

Others Present: Dejan Adzic, Asst. Corp. Counsel

Others Present: Andy Phillips, von Briesen & Roper (via phone during closed session only)

Call to Order

- Meeting was called to order at 4:00 p.m. by Chair Gibbs.

Public Comment

- None

Approval of the June 3, 2021, June 17, 2021, June 24, 2021, and July 2, 2021 Executive Committee Meeting Minutes

- **Motion**/second, Wylie/Stowe, to approve the June 3, 2021, June 17, 2021, June 24, 2021, and July 2, 2021 Executive Committee Meeting Minutes. Motion carried.

Review of Draft NCCSP Board Agenda for July 29, 2021

- There may be an additional item added after today's meeting.
- Most of the policies due for review have had no revisions.
- At the annual meeting in May the Board talked about the importance of exploring Targeted Case Management and expansion of outpatient services. Staff are currently working on these items with updates to be provided in the 2022 Proposed Budget.

Educational presentations/Outcome Monitoring Reports

- CEO Report
 - June was a good month with only a couple of Covid symptom cases. Since the report one staff tested positive but did not impact closure of programs and staff is feeling better. We continue with the required testing. June 2021 was the first month in over a year with no nursing home related admission changes due to Covid.
 - We take possession of the nursing tower at the end of this week and are working on transition plans and operations. There will be opportunities for the community to view the new space in the future. Construction is about to begin in the hospital areas

- Organizational and Program Dashboards
 - Have seen positive movement in the retention measure and have far fewer open positions.
 - We also had a positive net income for June.
 - With the implementation of the new Electronic Medical Records (EMR) in June we had 7 days on the old EMR and the remainder of the month on the new EMR. Reporting continues to come on-line and the areas not available at this time will be populated for June.
 - Diversions were below target.
- June Financials
 - Revenues are meeting budget in total, but gross revenue are below plan.
 - We received a higher supplemental payment than anticipated as well as Certified Public Expenditure funds.
 - Implementation of the new EMR has had an impact in billing, we are watching closely to quickly resolve any issues.
 - Expenses are favorable in salaries and benefits.
 - A net profit was made this month.
- Board Work Plan
 - Many of these items are addressed when reviewing the calendar.
- Update on State Grant
 - Senator Petrowski's Chief of Staff has been assisting in understanding the requirements of the State Grant and we met with the Capitol Budget Director. A letter is being drafted asking to receive approval for the funds in compliance with the requirements. We anticipate receiving approval by the Building Commission in Madison in October. Once approved we will provide the expense documentation and receive reimbursement of \$5 million.
 - As a reminder, the \$5 million is allocated for expansion of services with neighboring counties of Forest, Oneida and Vilas.
 - Teams have been working internally to develop a plan and contract for services before reaching out to the counties. We want to be clear with expectations of all counties and cognizant of the messaging to our partnering counties.

Consideration of a Motion to Move into Closed Session

A. **Motion** by Leonhard, Pursuant to Wis. Stat. sec. 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” sec. 19.85(1)(e) “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session,” and sec. 19.85(1)(g) “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved;” to wit, to discuss status of personnel changes and implementation of Board direction regarding legal positions and alternatives. Second by Stowe. Roll call vote taken. All indicated aye. Motion carried. Meeting convened in closed session at 4:24 p.m.

Reconvene to Open Session Immediately Following Closed and Take Action on Matters Discussed in Closed Session, If any

- **Motion**/second, Wylie/Stowe, to move into Open Session at 5:08 p.m. Motion carried.
- Negotiations continue.

Next Meeting Date & Time, Location, Future Agenda Items

- August 19, 2021, at 3:00 p.m., NCHC Wausau Board Room

Announcements

- None

Adjourn

- **Motion**/second, Stowe/Leonhard, to adjourn the meeting at 5:10 p.m. Motion carried.

Minutes prepared by Debbie Osowski, Executive Assistant to CEO