

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD
NURSING HOME OPERATIONS COMMITTEE**

October 29, 2019

3:00 PM

Pine Crest Nursing Home

Present:	X	Jeff Zriny	X	Paul Gilk	X	Bob Weaver
	X	Bill Metter	X	Cindy Rider	X	Pat Voermans
	X	Romey Wagner				

Staff: Michael Loy, Kim Gochanour, Jarret Nickel, Kristin Woller, Zach Ziesemer, Ryan Hanson, Connie Gliniecki (via phone)

Guests: Jason Hake, Lincoln County Administrative Coordinator, Bob Lee, Lincoln County Board Chair, Kevin Stevenson, Pine Crest Employee Advisory Committee Representative

Call to Order

Meeting was called to order at 3:01 p.m.

Public Comment for Matters Appearing on the Agenda

No public comments

Approval of September 19, 2019 Minutes of the Joint Meeting of the Nursing Home Operations Committee and Pine Crest Board of Trustees

- **Motion**/second, Metter/Voermans, to approve the September 19, 2019 Minutes of the Joint Meeting of the Nursing Home Operations Committee and Pine Crest Board of Trustees. Motion carried.

Financial Report – B. Glodowski

- Financial reports for Mount View Care Center (MVCC) and Pine Crest Nursing Home were reviewed.
- MVCC showed a gain through September of \$142,464. Rates as of 7/1/19 are having a positive effect on financials for both nursing homes. CPE funds are not regularly received. We received two payments so far in 2010/2011 and again in 2018/2019 since the inception in 2008. We cannot anticipate when payments will be received as it depends the State budget for Medicaid Trust Funds.
- Pine Crest experienced a deficit just over \$444,000. A significant contributor to the deficit is the expense for contracted staff which had not been previously budgeted for. We discovered several items that had been missed in the current budget but have accounted for them in 2020.
- Both facilities are receiving rate adjustments in Medicaid program and anticipate another \$10/day (or \$63,000) for Pine Crest. Case Mix Index (CMI) increased slightly for Pine Crest and dropped slightly for MVCC (CMI drives acuity in the rate structure).

- Work is currently being calculated on liability of sick leave banks which had been missed in recent audits. Financials will be impacted on the Profit & Loss Statement before the end of the year. Estimated impact is about \$400,000.
- Committee asked about the detail on the 'other' category; B. Glodowski is working through the information and will provide additional detail next month. She will also look at revenue analysis with patient days and payer mix.
- With the recent reduction in bed count (now 160), the impact will be seen in a reduction in expenses by not paying for the additional licensed beds.
- We are in regular conversations with Aspirus regarding patients and placement; Aspirus is willing to help provide training to staff for more difficult to care for/complex cases.

Nursing Home Operations Report

- K. Woller distributed and reviewed the nursing home report for the month of September for Mount View Care Center.
 - From the most recent survey Mount View cannot be a site that provides CNA training for the next two years, however, Pine Crest is a site that can provide training.
 - The patient satisfaction survey is sent out each month. Respondents return the survey directly to the company, Press Ganey, who distributes and calculates the responses. Pine Crest will be included in this survey process in 2020.
 - Falls prevention has been ongoing; staff are training, rounding weekly to implement interventions, etc. A fall does not necessarily mean an injury occurred or that it was witnessed. A fall also includes finding a resident on the floor or assisting the resident to the floor.
 - NCHC works closely with Aspirus on admissions and considers complex cases and those who are in the process of qualifying for Medical Assistance.
 - Continue to focus on decreasing overtime, managing expenses, increasing admissions to the vent unit, and improving case mix index.
 - Physician must see resident within first 30 days, and then Nurse Practitioner every 60 days. Will have challenges due to retirements of physicians currently at the nursing home. Aspirus looking at program of physicians just covering nursing home; also looking at possible TeleDoc option for 30/60/90 day revisits.
- Z. Ziesemer distributed and reviewed the nursing home report for the month of September for Pine Crest Nursing Home.
 - Financials reflect that agency staff have been heavily utilized; we are working on wages for retention, etc. to reduce the use of agency staff. We are also working with Human Resources on wage adjustment implementation over two years. We will be completing an outside salary review of all positions for competitive market scales.
 - Pine Crest employees will be completing an application simply to establish their credentials in the NCHC system.

Update on Recent Pine Crest Board of Trustee Actions

- At its October 11, 2019 meeting, the Pine Crest Board of Trustees determined to reduce the bed size from 180 to 160. This did not affect staff positions.
- It was decided to implement a shift differential system to better equity for Nurses and CNA's. The new shift differentials go into effect on January 1, 2020.
- An increase in wage scales for Nurses and CNAs was approved to match NCHC's wage scales which align better to market wages. Wage adjustments will be effective with the first pay

period in December 2020. Meetings with staff will be scheduled to review how this affect their positions.

Pine Crest Transition Updates – K. Gochanour

- We are working with Information Technology (IT) to complete the transition by end of 2020.
- We continue to work with vendors and updating contracts.
- Managers are completing NCHC training sessions. Both Z. Ziesemer and R. Hanson have completed these session and expressed they were good and very thorough.
- Glossary of Terms was distributed. The document will continue to be update and sent out monthly.

Discussion of Future Agenda Items

- Continue providing reports and include in meeting packet.
- Side by side rate review with both facilities
- Align with Pillars on Dashboard
- Updated timeline

Adjourn Meeting

- **Motion**/second, Weaver/Metter to adjourn the meeting at 4:28 p.m. Motion carried.