

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD  
NURSING HOME OPERATIONS COMMITTEE**

**February 20, 2020**

**3:00 PM**

**Pine Crest Nursing Home**

Present:	X	Jeff Zriny	X	Paul Gilk	X	Bob Weaver
	X	Bill Metter	X	Cindy Rider	X	Pat Voermans
	X	Romey Wagner				

Staff: Brenda Glodowski, Kim Gochanour, Kristin Woller, Connie Gliniecki, Zach Ziesemer, Ryan Hanson

Guests: Jason Hake, Lincoln County Administrator  
Kevin Stevenson  
Grace Crass  
Greg Galbraith, Agri-View

Call to Order

- Meeting was called to order at 3:00 p.m.

Public comment for Matters Appearing on the Agenda

- No public comment.

Approval of January 16, 2020 Nursing Home Operations Committee Meeting Minutes

- **Motion**/second, Metter/Weaver, to approve the January 16, 2020 Nursing Home Operations Committee meeting minutes. Motion carried.

Financial Report – B. Glodowski

- Mount View showed a loss for the month in the amount of (\$102,571). Census was down in January averaging 175 per day. Census is also low in February; partly due to several cases of influenza in the nursing home which limits admissions for several days. We anticipate opening the Vent Unit for new admissions on 2/21 and on 2/26 for other admissions to the nursing home.
- Pine Crest showed a gain for January with just over \$28,000. Census averaged 141 which is lower than the target of 155 and is also seeing a decrease in census in February. Overall payer mix is favorable at Pine Crest.
- Case Mix Index (CMI) was discussed including how it affects admissions, what is being done to try to improve the CMI for better reimbursement, and that it takes several months before additional funds are able to be captured. Reviewing CMI criteria is done on a continual basis due to how often resident's conditions change. There needs to be a mix of residents with Medicare, private pay, and Medicaid for favorable financials.

## Nursing Home Operations Reports

- Mount View Care Center – Kristen Woller and Connie Gliniecki
  - Open positions were reviewed i.e. departments struggling to fill open positions is in Nursing with CNA positions and Dietary. In addition, several staff are on FMLA in these departments which add to the struggle with vacancies.
  - We may need to consider modifying the size of units i.e. Vent and dementia.
  - We continue to look for opportunities to reduce call time, overtime, contract staff, etc. by repositioning/realigning staff.
  - Compensation Policy is being reviewed by Senior Management for recommendations.
  - Readmission rate declined in January and is within target.
  - Referrals for the month totaled 95 with 23 admissions. Reasons individuals cannot be admitted include no payer/poor payer source. This may be due to the individual refusing to complete the necessary paperwork for Medicaid which would help cover costs for their care.
  - Discussion occurred on what constitutes a resident to resident altercation. An algorithm is used to determine if an incident is reportable but it is up to interpretation by the surveyor. Documentation of an altercation is noted in the medical record even if the incident is not deemed reportable to the State.
  
- Pine Crest Nursing Home – Zach Zieseemer and Ryan Hanson
  - Safety Zone is a new reporting program/application which staff have been utilizing well. Another program being rolled out is a learning management tool.
  - The annual survey began this past Monday and concluded today. Results were reviewed in detail. Several lower level citations were received; we plan to contest 2-3 citations. Will be contacting the Area Administrator next week for review and consideration to lower the severity or be removed.
  - Kudos to the team for a great job this week!
  - Pine Crest is also working their action plan to improve CMI's which would positively impact financials.

## Pine Crest Transition Updates – Kim Gochanour

- Working to make some changes to improve the laundry service.
- Should have mock-ups of new marketing materials soon. Will be reaching out to Aegis Therapy to help fill Welcome bags for new admissions.
- The server has arrived but unfortunately CCIT has indicated it may be March or April before they can commit to a transfer date.
- Information was distributed on an upcoming LeadingAge event in May. It would be good for Board members to attend and talk with our elected officials.
- A handout on The Long-Term Care Workforce Crisis was provided.

### Update on Nursing Home Renovation Project – Kristen Woller and Connie Gliniecki

- Copy of a letter that was sent recently to Residents and Families was provided which also included a sample floor plan of the new nursing tower.
- Demolition of E wing (former Evergreen and MMT Units) has begun.
- Several staff, including front line staff, will be touring facilities to look at call light systems.
- A ‘mock room’ was set up previously to allow staff to view the new layout. As staff moved items in and around the rooms, a redesign was done to allow for a more functional set-up.
- Furniture, fixture and equipment selection will begin soon.

### Potential for Local Food Procurement – Jen Gorman

- Yes, food can be purchased from local CSA producers.
- CMS regulations exist for items such as milk and juice, however, food from local CSA producers is allowed with ‘whole’ foods items such as tomatoes, etc. There cannot be home canned items purchased. Sysco Food, vendor, purchases from local food vendors. Will also need to know how the food is transported and received.
- Gorman is willing to meet with local food producers to explore the potential of purchasing locally.
- It was noted that there is a need for food for staff within our own facilities; MVCC has a food pantry for staff who are needing assistance with basic essentials, they also have a scrub closet for anyone wishing to donate scrubs they do not want any more; as well as a ‘Grab & Go’ area with snack type items. All items are donated.
- Gorman also mentioned that NCHC is participating in Marathon County’s Hunger Coalition which donates ‘extra/left over’ food items to local pantries; Pine Crest allows staff to take left over food that would have been thrown away.

### Discussion of Future Agenda Items

- 5-Star Analysis
- Update on Pine Crest Survey

### Adjourn Meeting

- **Motion**/second, Wagner/Rider, to adjourn the meeting at 4:11 p.m. Motion carried.

*Minutes prepared by Debbie Osowski, Executive Assistant to CEO+*